

**APPENDIX NO. 1**  
**COMPLAINT FORM**

<b>Madison Six j. s. a.</b>	
<b>Complaint form</b>	
<b><u>1.A - Complainant</u></b>	
<b>First and last name / business name:</b>	
<b>Client reference number, if available:</b>	
<b>Company ID number:<sup>1</sup></b>	
<b>Address of residence / Registered office:</b> <i>(street, house number / orientation number, postcode)</i>	
<b>Country:</b>	
<b>Contact address:<sup>2</sup></b>	
<b>Telephone number:</b>	
<b>Email:</b>	
<b>LEI:</b> <sup>3</sup>	
<b>Please indicate how you would like to be informed about the outcome of your complaint (electronically by e-mail or in writing by post):</b>	
<b><u>1.B – Contact details (fill in only if if different from the details in point 1.A)</u></b>	
<b>First name and surname / business name:</b>	
<b>Residential address / Registered office:</b> <i>(street, house number / orientation number, postcode)</i>	
<b>Country</b>	
<b>Company ID number:<sup>4</sup></b>	
<b>Telephone number:</b>	
<b>E-mail:</b>	

<sup>1</sup> Fill in only if the complainant is a legal entity.

<sup>2</sup> Fill in only if this address is different from the address of residence/registered office.

<sup>3</sup> Fill in only if the complainant has been assigned an LEI.

<sup>4</sup> Fill in only if the complainant is a legal entity.

<b><u>2.A - Represented by:</u></b> <sup>5</sup>	
<b>First name and surname / business name of representative:</b>	
<b>Birth number / ID number of representative:</b>	
<b>Address of residence / Registered office:</b> <i>(street, house number / orientation number, postcode)</i>	
<b>LEI:</b> <sup>6</sup>	
<b>Telephone number:</b>	
<b>E-mail:</b>	
<b><u>2.B – Contact details of representative (fill in only if different from the details in section 2.A)</u></b>	
<b>First name and surname / business name:</b>	
<b>Address of residence / Registered office:</b> <i>(street, house number, postcode)</i>	
<b>Country</b>	
<b>Company ID number:</b> <sup>7</sup>	
<b>Telephone number:</b>	
<b>E-mail:</b>	
<b><u>3. - Complaint</u></b>	
<b>3.A - Full reference to the crypto-asset service to which the complaint relates (i.e. name of the crypto-asset service provider, reference number of the crypto-asset service or other references to the relevant transactions)</b>	
<b>Identification of the person against whom the complaint is directed:</b> <sup>8</sup>	

<sup>5</sup> The complainant shall fill in this information only if they are not filing the complaint on their own behalf. In such a case, the complainant is also required to submit a document proving their representation and authorisation to act on behalf of the complainant (e.g. power of attorney).

<sup>6</sup> Fill in only if the representative has been assigned an LEI.

<sup>7</sup> Fill in only if the complainant is a legal entity.

<sup>8</sup> Fill in only if the complaint is directed against a specific person.

<b>3.B - Description of the subject matter of the complaint<sup>9</sup></b>	
<b>3.C - Date(s) related to the facts that led to the complaint:</b>	
<b>3.D - Description and amount of damage caused:<sup>10</sup></b>	
<b>3.E - Any other comments or relevant information:</b>	
In _____, on _____	
<b>Signature of the complainant or their representative</b>	

**Documentation submitted (tick the appropriate box):**

<b>Power of attorney or other official document proving the appointment of a representative</b>	
<b>Copy of contractual documents relating to the investments to which the complaint relates</b>	
<b>Other documents supporting the complaint:</b>	

<sup>9</sup> Please submit all evidence and documents that support the claims made in the grounds for the complaint and that are known to you.

<sup>10</sup> Complete only if damage has been caused.